

CAPITAL PROJECT ELIGIBILITY CRITERIA

- Capital projects include the construction of new facilities, renovation, relocation or maintenance of existing facilities and property development.
- The capital project must enhance an existing eligible program that provides an immediate and direct community benefit.
- The organization must provide evidence of project viability and continued maintenance.
- The capital project must be accessible to the general public. A golf course, curling club, and other club based organizations that are not open to the general public are generally not eligible for a capital project grant.
- The maximum grant is 50% of the total project cost to a maximum of \$100,000 provided the requested amount is fully secured at the time of application.
- Secured funding cannot be conditional upon the approval of the capital project grant. It must be “in-hand” at the time of application.
- Capital Projects will be assessed on an annual basis; one per year. Requests for additional/future grants will not be considered until the following year.
- The organization’s contribution must be equal to or exceed the capital project funding it receives. *100% of the organization’s request must be secured in the form of cash. In-kind-donations may form the remainder of secured funding for the project.*
- In kind volunteerism and donations are based on \$10.00 per hour for unskilled labour, \$25.00 per hour for skilled labour and \$50.00 per hour for donated heavy equipment including operator costs and donated materials and professional services are at verified fair market values. Complete records are required for audit purposes.
- Grant funds can be accumulated for a maximum of three years with prior approval; however, the approval is not a guarantee for future capital project grants.
- The anticipation of the grant approval cannot be considered secured funding for the project.