



Date \_\_\_\_\_

**Mailing Address:**  
PO Box 9310 Stn Prov Govt  
Victoria BC V8W 9N1

Telephone: 250 387-5311  
Facsimile: 250 356-8149  
Web: www.pssg.gov.bc.ca/gaming/

**Organization Number** \_\_\_\_\_

Licensees that could generate more than \$20,000 in gross revenue annually through licensed gaming events, or that have an established gaming account, must comply with more rigorous accountability requirements (See Section 12 of the Guidelines). **This form must be submitted within 60 days after the expiry of each gaming event licence.**

Information from these revenue reports is used to complete the **Gaming Account Summary Report**, which must be filed within 90 days of your organization's fiscal year end.

**Gaming event licence number:** \_\_\_\_\_ **Type of gaming event:** \_\_\_\_\_

**Reporting Period:** From (YYYY/MM/DD) \_\_\_\_\_ to \_\_\_\_\_  
This is generally the term of the gaming event licence.

**Full name of organization:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Fill in only those lines applicable to the type of gaming event being reported.

## GROSS REVENUE

Total sales..... \$ \_\_\_\_\_ 1  
BCLC linked bingo (operator's fee only)..... \$ \_\_\_\_\_ 2  
G.S.T. recovery..... \$ \_\_\_\_\_ 3  
Interest income..... \$ \_\_\_\_\_ 4

**TOTAL GROSS REVENUE** ..... (add all lines from 1 to 4) \$ \_\_\_\_\_ **5**

## PRIZE COSTS

Cash prizes (do not include BCLC's linked bingo prizes)..... \$ \_\_\_\_\_ 6  
Cost of merchandise prizes (list actual cost)..... \$ \_\_\_\_\_ 7

**Total cost of prizes** ..... (add lines 6 and 7 only) \$ \_\_\_\_\_ **8**

Donated prizes (see note on page 2)..... \$ \_\_\_\_\_ 9

## EVENT-RELATED EXPENSES

Advertising & marketing costs (newspaper, radio, television, brochures, etc.)..... \$ \_\_\_\_\_ 10  
Wages..... \$ \_\_\_\_\_ 11  
Facility rental related to the gaming event..... \$ \_\_\_\_\_ 12  
Bingo paper..... \$ \_\_\_\_\_ 13  
Contract fees for gaming services providers..... \$ \_\_\_\_\_ 14  
Printing costs..... \$ \_\_\_\_\_ 15  
Postage and mailing costs..... \$ \_\_\_\_\_ 16  
Miscellaneous supplies for the gaming event (list on separate sheet)..... \$ \_\_\_\_\_ 17  
Bank charges..... \$ \_\_\_\_\_ 18  
Other (list on separate sheet)..... \$ \_\_\_\_\_ 19  
Cash (over)/short..... \$ \_\_\_\_\_ 20

**Total event-related expenses** ..... (add lines 10 to 20) \$ \_\_\_\_\_ **21**

Expenses as a percentage of gross revenue ..... (divide line 21 by line 5) \_\_\_\_\_ % 22

**NET GAMING PROCEEDS** (subtract lines 8 and 21 from line 5) \$ \_\_\_\_\_ **23**

**DONATED PRIZES**

“Donated Prizes” is the difference between the retail value and actual cost of the prize for the licensee. For example, if a prize is worth \$500 and your organization paid \$200 for it, include \$200 on line 7 and \$300 on line 9. If the prize was donated or free of charge, then include the entire \$500 on line 9.

**CERTIFICATION**

We, the undersigned directors, certify on behalf of the organization that all of the information stated is correct and that the Board of Directors has approved the submission of this report.

**Board Member (Treasurer)**

Name (print) \_\_\_\_\_

Business phone: \_\_\_\_\_

Residence phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

**Board Member**

Name (print) \_\_\_\_\_

Business phone: \_\_\_\_\_

Residence phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

**THIS REPORT WAS PREPARED BY:**

Name (print): \_\_\_\_\_

Business phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Residence phone: \_\_\_\_\_

Signature: \_\_\_\_\_

***Retain a copy of this report for your records. This information will be used during the preparation of your organization’s annual Gaming Account Summary Report, which must be filed within 90 days for your organization’s fiscal year end.***

The information requested on this form is collected under the authority of the Gaming Policy and Enforcement Branch pursuant to the Gaming Control Act. The information provided may be used to assess compliance with the conditions of a gaming event licence. Questions may be directed to the Gaming Policy and Enforcement Branch, PO Box 9310 Stn Prov Govt, Victoria BC V8W 9N1, Telephone: 250 387-5311. Fax: 250 356-8149.